



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, May 9, 2016

District Office Professional Development Center – 6:30 PM

- I. Oath of Office – Karen Hall
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Approval of Vouchers
- V. Public Comment
- VI. Student Council Report
- VII. Building/Department Updates
- VIII. Update on FACT Meetings – Shelly Crull-Hanke
- IX. 2016-17 Board Committees, Building Representatives and WASB Delegates
- X. Discussion and Possible Approval of YWCA ‘Stand Against Racism’ Pledge
- XI. Human Resources Committee Report – Betsy Lubke
 - A. Update on Long-Term Care Plan
 - B. Discussion on Policy Revisions
 - NEOLA Section 3000: Professional Staff
 - NEOLA Section 4000: Support Staff
 - C. Discussion and Possible Approval of 2016-17 Teacher Compensation Matrices
 - D. Discussion and Possible Approval of 2016-17 Teacher Contracts
- XII. Miscellaneous
 - A. Staffing
 - B. Gifts and Donations
 - C. Meeting Dates

This meeting notice may be supplemented in order to comply with Wisconsin’s open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, April 25, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:32 p.m. Board members present: Bob Cullen, Betsy Lubke, Tom Westrick, Shelly Crull-Hanke and Don Vruwink. Absent: None. Student representative present: Anna Harvatine.

I. Oath of Office – Betsy Lubke and Don Vruwink

II. Election of Board Officers and CESA 2 Delegate

A motion was made by Bob Cullen and seconded by Tom Westrick to nominate Jon Cruzan as President and to close the nominations and cast a unanimous ballot for Jon Cruzan as President. Motion carried.

A motion was made by Shelly Crull-Hanke and seconded by Don Vruwink to nominate Bob Cullen as Vice President and to close the nominations and cast a unanimous ballot for Bob Cullen as Vice President. Motion carried.

A motion was made by Tom Westrick and seconded by Don Vruwink to nominate Betsy Lubke as Clerk and to close the nominations and cast a unanimous ballot for Betsy Lubke as Clerk. Motion carried.

A motion was made by Betsy Lubke and seconded by Bob Cullen to nominate Tom Westrick as Treasurer and to close the nominations and cast a unanimous ballot for Tom Westrick as Treasurer. Motion carried.

A motion was made by Bob Cullen and seconded by Tom Westrick to nominate Don Vruwink as CESA 2 Delegate and to close the nominations and cast a unanimous ballot for Don Vruwink as CESA 2 Delegate. Motion carried.

III. Approval of Agenda

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the agenda as presented. Motion carried.

IV. Approval of Minutes

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the minutes for the regular meeting held on April 11, 2016 as presented. Motion carried.

V. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Don Vruwink to approve Bank of Milton vouchers totaling \$220,220.93 representing Funds 10, 20, 50, 80, and 90. Voids totaling \$290.00. Motion carried.

VI. Public Comment

VII. Student Council Report

VIII. Legislative Issues

IX. Update on Board Listening Sessions

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X. Update on FACT Meetings – Shelly Crull-Hanke

XI. Possible Approval of Updated Facilities Advisory Community Team (FACT) Roster

A motion was made by Tom Westrick and seconded by Shelly Crull-Hanke to approve the process recommended by Barry Brandt and Lesley Hammer, Facilities Advisory Community Team (FACT) Co-chairs, to replace two (2) members of FACT as presented. Motion carried.

XII. Discussion and Possible Approval of Procedure to Fill Vacant Board Seat

A motion was made by Don Vruwink and seconded by Shelly Crull-Hanke to appoint former Board member Al Roehl to fill the vacant Board seat. Polled vote: Don Vruwink (yes), Shelly Crull-Hanke (yes), Tom Westrick (no), Betsy Lubke (no), Bob Cullen (no) and Jon Cruzan (no). Motion failed 4-2.

A motion was made by Betsy Lubke and seconded by Tom Westrick to appoint the next runner up from the last election, Karen Hall, to fill the vacant Board seat. Polled vote: Don Vruwink (yes), Shelly Crull-Hanke (no), Tom Westrick (yes), Betsy Lubke (yes), Bob Cullen (yes) and Jon Cruzan (yes). Motion carried 5-1.

XIII. Discussion and Possible Approval of High School Extended Field Trip Requests – Jeremy Bilhorn

A motion was made by Bob Cullen and seconded by Don Vruwink to approve the high school extended field trip requests as presented. Motion carried.

XIV. Discussion and Possible Approval of 2016-17 School Fees and Meal Prices

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve the 2016-17 school fees and meal prices as presented. Motion carried.

XV. Discussion and Possible Approval of Plunkett Raysich Architects, LLP (PRA) Contract Addendum

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the contract addendum with Plunkett Raysich Architects, LLP (PRA) as presented. Motion carried.

XVI. Discussion and Possible Approval of Resolution Authorizing the Gift of Real Property Located at 120 Parkview Drive (Tax Parcel #25711402) from the City of Milton and Related Offer to Purchase and Other Contract Documents (Milton East Elementary Parking and Traffic Flow Project)

A motion was made by Tom Westrick and seconded by Don Vruwink to approve the Resolution authorizing the gift of real property located at 120 Parkview Drive (tax parcel #25711402) from the City of Milton and related offer to purchase and other contract documents as presented. Motion carried.

XVII. Human Resources Committee Report – Betsy Lubke

- A. Status of Long-Term Care Plan
- B. Update on Health Insurance Direct Bill Retirees
- C. Discussion on Benefits Advisory Group Meeting (4/7/16)
- D. Discussion and Possible Approval of Support Staff Wages

A motion was made by Betsy Lubke and seconded by Shelly Crull-Hanke to approve the support staff wages as previously discussed and presented in closed session. Motion carried.

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XVIII. Human Resources Committee/Benefits Advisory Group Report – Betsy Lubke

- A. Teacher and Support Staff Handbook Update
- B. Status of Long-Term Care Plan
- C. Comparison of Point of Service (POS) and Health Maintenance Organization (HMO) Plans
- D. Biometric Testing
- E. Cadillac Tax and Affordable Care Act (ACA) Updates

XIX. Discussion and Approval of Open Enrollment Alternative Applications

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the open enrollment alternative applications as presented. Motion carried.

XX. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Tom Westrick to approve the staffing reports as presented; including contracts/letter of employment for Renee Ochs, Matthew Sperger and Jessica Brown; resignations of Lana Vande Hei, Jennifer Peterson, Leanne Wecker, Christine Larsen, Janet Green (Board Member), Joshua Cash and Joseph Carmody; and the retirements of Thomas Soergel and Toni Kollmansberger. Motion carried.

B. Gifts & Donations

A motion was made by Tom Westrick and seconded by Don Vruwink to accept the following gifts and donations with gratitude:

Milton East Parents' Group	\$968.00	1 st Grade Field Trip
Milton East Parents' Group	\$1,185.00	2 nd Grade Field Trip
Friend of Northside	\$1,247.00	SMART Board
Cambeck Petroleum Corp.	\$500.00	NIS Math & Science Programs
MMS Parents' Group	\$1,641.00	8 th Grade Field Trip
MMS Parents' Group	\$1,500.00	Engineering Expo Field Trip
Advanced Tooling, Inc.	\$500.00	MHS Discovering Democracy Trip
Milton Soccer Club	\$500.00	MHS Boys' Soccer Team
Packer Fastener & Supply	\$100.00	MHS STEM HMV
Milton Girls' Basketball Boosters	\$500.00	Bus for Regionals
Milton Choir Parents	\$11,306.00	Bus Upgrade for Competitions

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Nasco	\$1,194.61	Badger Conference Art Show
Milton Lions Club	\$300.00	District ELL Program
Mike Pierce	<u>\$180.00</u>	Copies of "Images of America-MILTON" Books for District School Buildings

TOTAL \$21,621.61

P.A.W.S.	\$493.33	Phy Ed Materials
Target – Take Charge of Education	\$906.76	West – Classroom Materials
Friends of Northside	\$223.08	Music/Art Supplies
Friends of Northside	\$419.95	Special Education – Stove
Friends of Northside	\$1,513.10	5 th Grade – Tallman House
MMS Parents' Group	\$421.12	Brewer Game Trip
BCP Transportation, Inc.	\$325.00	Free Shipping – MMS Skids of Water for Flint Michigan (Donation)
Advanced Tooling, Inc.	\$500.00	MHS Discovering Democracy Trip
Packer Fastener & Supply	\$100.00	MHS STEM Club – HMV
Milton Soccer Club	\$500.00	MHS Boys' Soccer
NASCO	\$1,194.61	District – Badger Conference Art Show
Mark and Kasey Reed Family – in Memory of Gail Reed	<u>\$250.00</u>	SDM Speech & Language Dept. – iTunes Card

TOTAL \$6,846.95

Motion carried.

C. Meeting Dates

Apr. 26, 2016	Listening Session	6:00 p.m.	Blackhawk Tech/Milton
Apr. 27, 2016	FACT Meeting	6:00 p.m.	Milton High School
May 6, 2016	Human Resources Committee Meeting	1:00 p.m.	District Office
May 9, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
May 11, 2016	FACT Meeting	6:00 p.m.	TBD

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A motion was made by Don Vruwink and seconded by Shelly Crull-Hanke to adjourn the meeting at 7:53 p.m. Motion carried. Meeting adjourned.

Minutes approved May 9, 2016

Jon Cruzan
Board President

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2016-2017 BOARD COMMITTEES

FINANCE

- Bob Cullen, Chairperson
- Jon Cruzan
- Tom Westrick (Treasurer)

STRATEGIC PLANNING

- Betsy Lubke, Chairperson
- Shelly Crull-Hanke
- Jon Cruzan

POLICY

- Shelly Crull-Hanke, Chairperson
- Jon Cruzan
- Karen Hall

TRANSPORTATION & SAFETY

- Tom Westrick, Chairperson
- Bob Cullen
- Don Vruwink

CESA #2 DELEGATE

- Don Vruwink

WASB DELEGATES

- Betsy Lubke, Delegate
- Shelly Crull-Hanke, Alternate

BUILDING REPRESENTATIVES

- Milton East Elementary Tom Westrick
- Milton West Elementary Karen Hall
- Consolidated Elementary Don Vruwink
- Harmony Elementary Shelly Crull-Hanke
- Northside Intermediate School Betsy Lubke
- Milton Middle School Bob Cullen
- Milton High School Jon Cruzan
- MECAS Jon Cruzan

**CURRICULUM &
CO-CURRICULAR ACTIVITIES**

- Bob Cullen, Chairperson
- Karen Hall
- Don Vruwink

HUMAN RESOURCES

- Betsy Lubke, Chairperson
- Jon Cruzan
- Tom Westrick

TECHNOLOGY

- Tom Westrick, Chairperson
- Shelly Crull-Hanke
- Karen Hall

LEGISLATIVE

- Shelly Crull-Hanke, Chairperson
- Karen Hall
- Don Vruwink

STAFF ADVISORY REP.

- Betsy Lubke

SCHOOL DISTRICT OF MILTON
BOARD OF EDUCATION

2016-2017

(Time on Board as of April 2016)

Jon Cruzan

President
Length of Service
Human Resources
Strategic Planning

533 E. High St.
Milton, WI 53563
8 years
Policy
Finance

868-2737 (home)
290-6465 (cell)
Term expires 2017
cruzanj@milton.k12.wi.us

Bob Cullen

Vice President
Length of Service
Curriculum/Co-Curricular - Chair
Transportation & Safety

242 Hilltop Dr.
Milton, WI 53563
16 years (cumulative)
Finance - Chair

295-9807 (cell)
868-7672 (work)
Term expires 2018
cullenb@milton.k12.wi.us

Betsy Lubke

Clerk
Length of Service
Human Resources - Chair
WASB Delegate

949 Bowers Lake Rd.
Milton, WI 53563
6 years
Strategic Planning - Chair
Staff Advisory Rep.

868-4028 (home)
774-5577 (cell)
Term expires 2019
lubkeb@milton.k12.wi.us

Tom Westrick

Treasurer
Length of Service
Transportation & Safety - Chair
Finance

116 N. Crescent Dr.
Milton, WI 53563
5 years
Technology - Chair
Human Resources

868-7394 (home)
295-1020 (cell)
Term expires 2017
westrickt@milton.k12.wi.us

Shelly Crull-Hanke

Length of Service
Legislative - Chair
Strategic Planning
WASB Alternate Delegate

2713 Twelve Oaks Dr.
Milton, WI 53563
1 year
Policy - Chair
Technology

757-1197 (home)
295-0696 (cell)
Term expires 2018
crull-hankes@milton.k12.wi.us

Don Vruwink

Length of Service
Curriculum/Co-Curricular
Legislative
CESA #2 Delegate

24 W. Ash Lane
Milton, WI 53563
New
Transportation & Safety

868-7035 (home)
449-5121 (cell)
Term expires 2019
vruwinkd@milton.k12.wi.us

Karen Hall

Length of Service
Curriculum/Co-Curricular
Legislative

4244 Newville Rd.
Janesville, WI 53545
New
Policy
Technology

758-8573
289-4508 (work)
Term expires 2017 (1 year term)
hallk@milton.k12.wi.us

eliminating racism
empowering women
ywca



Stand Against Racism

PLEDGE AGAINST RACISM

As an individual committed to social justice,
I stand with the YWCA against racism and
discrimination of any kind.

I will commit to a lifetime of promoting
peace, justice, freedom, and dignity
for all people in my community
and in the world.

Learn More! Get Involved!
Visit: www.StandAgainstRacism.org

STAFFING UPDATES FOR MAY 9, 2016

1. **Contracts/Letters of Employment:**

- Pettibone, Cathy J. – Speech and Language Pathologist – Northside
 - *Replacement for Kristin Weitzel*
- Sperger, Matthew J. – Long-term Substitute Teacher (updated) – Middle School
 - *Filling in for Susan Jensen*
- Siskovich, Kristin M. – Speech and Language Pathologist – Northside
 - *Replacement for Mildred Janisch*

2. **Resignations:**

3. **Retirement Notices:**

4. **Vacancies Posted, Not Yet Filled:**

- CC Special Education Teacher – Middle School
- Science Teacher – High School
- Wrestling Cheerleading Coach – High School
- Football Cheerleading Coach – High School
- Boys Head Swim Coach – High School
- Girls Head Swim Coach – High School
- Boys Assistant Swim Coach – High School
- Girls Assistant Swim Coach – High School
- Assistant Cross Country Coach – High School
- Financial Literacy/Business Teacher – High School
- Special Education Aide - Northside
- Substitute Teachers – District
- Substitute Aides - District
- Substitute Custodians – District
- Substitute Nutrition Team – District

5. **Leave of Absence:**

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2015-2016 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE
Monday, May 9, 2016

<u>From</u>	<u>Amount</u>	<u>For</u>
Consolidated School P.I.E.	\$180.00	Field Trip
Consolidated School Scrip	\$807.68	Field Trips
Consolidated School Scrip	\$333.33	Ken Lonnquist Performance
Harmony PTO/Team Harmony	\$745.84	Ken Lonnquist Performance
Milton East Parents' Group	\$756.71	TV, Video Camera, DVD Drives
P.A.W.S.	\$123.48	Books
P.A.W.S.	\$745.83	Ken Lonnquist Performance
Stark Chevrolet Buick GMC, Stoughton	\$100.00	West Classroom Materials
Community Foundation of Southern WI, Inc. – The Milton Fund	\$675.00	Ken Lonnquist Performance
Friends of Northside	\$1,300.00	6 th Grade Irish Picnic
Friends of Northside	\$895.11	6 th Grade Rascal Trip
Friends of Northside	\$396.96	Art and Music Supplies
Milton Girls' Soccer Booster Club	\$3,295.00	Bus Transportation
Milton Soccer Club	<u>\$2,000.00</u>	Schilberg Park
TOTAL	\$12,354.94	
