



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION
TRANSPORTATION COMMITTEE MEETING
Monday, January 22, 2018 at 4:00 PM
District Office Second Floor Conference Room

- I. Discussion on Amendment to Unusually Hazardous Plan (UHP)
- II. Four-Year-Old Kindergarten Program M4K
- III. Child Care Services

The potential exists for a quorum of Board members to be in attendance at this meeting. There will be no action taken by the Board at this meeting.

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, January 22, 2018

District Office Professional Development Center – 6:30 PM

- I. Approval of Agenda
- II. Pledge of Allegiance
- III. Approval of Minutes
- IV. Approval of Vouchers
- V. Public Comment
- VI. Student Council Report
- VII. Legislative Issues
- VIII. Report on 2018 Wisconsin State Education Convention
- IX. Human Resources Committee Report – Betsy Lubke
 - A. Discussion on Full-time Equivalent (FTE) Eligibility
 - B. Discussion on Insurance Rates Impacted by Biometric Testing
 - C. Benefits Advisory Meeting Follow-up
 - D. Discussion on Direct Deposit for Diversified Benefit Services
 - E. Discussion on 403(b) Changes and Timetable
 - F. Discussion on Human Resources Goals
- X. Transportation Committee Report – Karen Hall
 - A. Discussion on Amendment to Unusually Hazardous Plan (UHP)
 - B. Four-Year-Old Kindergarten Program M4K
 - C. Child Care Services
- XI. Discussion and Possible Action on 2017-18 Open Enrollment Alternative Applications
- XII. Miscellaneous
 - A. Staffing - Professional and Support Staff Hires, Resignations and Retirements
 - B. Gifts and Donations
 - C. Meeting Dates– Upcoming Board and Committee Meetings
 - D. Motion to go Into Executive Session Pursuant to Wis. Stat. §19.85 (1) (c) and (e)
Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. [Administrative Contracts, District Administrator Annual Performance Review, Discussion Regarding Facilities Needs Process]
 - E. Motion to Reconvene in Open Session
- XIII. Possible Action on Administrative Contracts

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, January 8, 2018

District Office

Board President, Bob Cullen, called the meeting to order at 6:37 p.m. Board members present: Betsy Lubke, Shelly Crull-Hanke, Don Vruwink, Brian Kvapil and Karen Hall. Absent: Tom Westrick. Student representatives present: Sean Harvatine and Anna Quade.

I. Approval of Agenda

II. Pledge of Allegiance

III. Approval of Minutes

A motion was made by Don Vruwink and seconded by Karen Hall to approve the minutes for the regular meeting held on December 11, 2017 as presented. Motion carried.

IV. Approval of Vouchers

A motion was made by Betsy Lubke and seconded by Karen Hall to approve Bank of Milton vouchers totaling \$761,235.43 representing Funds 10, 20, 50, 80, and 90. Motion carried.

V. Student Council Report

VI. Public Comment

VII. Building/Department Announcements

VIII. Finance Committee Report – Betsy Lubke

A. Discussion and Possible Action on Pre-construction Engineering and Design Work Services for Potential Parking and Traffic Flow Improvements at Milton West Elementary School

A motion was made by Betsy Lubke and seconded by Karen Hall to approve the contract with Strand Associates for engineering and design work for parking and traffic flow improvements at Milton West Elementary School in an amount not to exceed \$25,000. Motion carried.

IX. Discussion and Possible Action on Amendment to the Right to Use Agreement for Hawk Zone at 450 S. John Paul Road in Milton with Backyard Properties of Rock County, LLC

A motion was made by Shelly Crull-Hanke and seconded by Don Vruwink to approve the amendment to the right to use agreement for Hawk Zone at 450 S. John Paul Road in Milton with Backyard Properties of Rock County, LLC as presented. Motion carried 5-1.

BOARD OF EDUCATION MEETING MINUTES

Monday, January 8, 2018

Page 2

X. Discussion and Possible Action on Milton High School Extended Travel Requests

A motion was made by Don Vruwink and seconded by Karen Hall to approve the Milton High School extended travel requests as presented. Motion carried.

XI. Drawing of Lots for Ballot Order – Spring Primary February 20, 2018

XII. Discussion and Possible Action on 2017-18 Open Enrollment Alternative Application

A motion was made by Betsy Lubke and seconded by Don Vruwink to approve the 2017-18 open enrollment alternative applications as presented. Motion carried.

XIII. Miscellaneous

A. Staffing – Professional and Support Staff Hires, Resignations and Retirements

A motion was made by Betsy Lubke and seconded by Karen Hall to approve the staffing report as presented, including contracts/letters of employment for Farah Stephens, Pamela Miller and Lori Smith; and the resignations of Andrea Wieland, Benjamin Fralick, Brian Barlass and Daniel Winters. Motion carried.

B. Gifts and Donations

A motion was made by Karen Hall and seconded by Shelly Crull-Hanke to accept the following gifts and donations with gratitude:

Anonymous Donor	\$500.00	West – Flexible Seating
Friends of Northside	\$1,000.00	Author Visit
United Alloy, Inc.	\$750.00	MHS Welding Program
The Red Rooster	\$40.00	MHS Interact Club – Teen Gift Drive
Owyn Berg	\$20.00	MHS Supermileage Team
Dorothy Waddell	\$20.00	MHS Supermileage Team
Markus Mory	\$20.00	MHS Supermileage Team
Ethan Grebe	\$20.00	MHS Supermileage Team
Kellen Ryan	\$20.00	MHS Supermileage Team
Bryce Gerue	\$20.00	MHS Supermileage Team

TOTAL \$2,410.00

Motion carried.

BOARD OF EDUCATION MEETING MINUTES

Monday, January 8, 2018

Page 3

C. Meeting Dates – Upcoming Board and Committee Meetings

Jan. 12, 2018	Human Resources Committee Meeting	1:00 p.m.	District Office
Jan. 17-18, 2018	Wisconsin State Education Convention	2 days	Milwaukee
Jan. 22, 2018	Transportation Committee Meeting	4:00 p.m.	District Office
Jan. 22, 2018	School Board Meeting	6:30 p.m.	District Office-PDC
March 5, 2018	BoardDocs Training	4:30 p.m.	District Office

D. Motion to go Into Executive Session 19.85 (1) (c)

The Board took up a motion to go into executive session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. [Review of Draft for District Administrator Annual Performance Review] Polled vote: Brian Kvapil (yes), Don Vruwink (yes), Betsy Lubke (yes), Karen Hall (yes), Shelly Crull-Hanke (yes) and Bob Cullen (yes).
Motion carried 6-0.

EXECUTIVE SESSION

A motion was made by Karen Hall and seconded Shelly Crull-Hanke to adjourn the meeting at 8:33 p.m.
Motion carried. Meeting adjourned.

Minutes approved January 22, 2018

Bob Cullen
President

ROBERT D. SPODEN
ROCK COUNTY SHERIFF

BARBARA J. TILLMAN

CHIEF DEPUTY

09/12/2017

School District of Milton
Attn: Timothy Schigur
448 E. High St.
Milton, WI 53563

Dear Mr. Schigur,

State Statute 121.54(9) requires the Sheriff to review the school district's Unusually Hazardous Transportation (UHT) plan and investigate the areas in question. I was designated to review the suggested area for the School District of Milton's UHT plan.

Using the guidelines in previous surveys, the following criteria were considered:

- Residential vs. Commercial
- Speed Zones
- Curbs, Sidewalks, Safety Zones
- Public Transit
- Age of Students
- Controlled Intersections and Crossing Guards

I have traveled the requested area and my observations are as follows:

AREA 6 DESCRIPTION HZ-2

The area of N. Janesville St. from Madison Ave. to the 180 block of N. Janesville St is a residential area with a wide roadway, curbs, and sidewalks on each side. The roadway is directly connected to a State Highway, and generates a higher than average flow of traffic which often operates at speeds higher than 25mph. The irregular intersection is only partially controlled and is located next to North Goodrich Park. Students in the area would be of varied age, and there is no crossing guard being used. After considering the features of the listed area, I have found that a hazardous condition does exist.

Sincerely,

Robert D. Spoden,
Sheriff

Compiled by: Deputy Ross Wenger #13684

200 EAST U. S. HIGHWAY 14

JANESVILLE, WISCONSIN 53545-9601

PHONE: (608)757-8000 FAX: (608)757-7997



School District of Milton

*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Student Services

Heather N. Slosarek
Director of Curriculum & Instruction

September 6, 2017

Sheriff Robert D. Spoden
Rock County Sheriff's Department
200 East U.S. Highway 14
Janesville, WI 53545-9601

Dear Sheriff Spoden:

Back in 2012, your department assisted the School District of Milton in the review and subsequent recommendation to the Department of Public Instruction (DPI) of six zones (22 locations) for the establishment of an Unusually Hazardous Transportation Plan (UHP). This UHP was approved by our Board of Education on January 28, 2013, and by DPI on March 13, 2013.

Since this time, the Highway 26 bypass project was completed by the Department of Transportation. North Janesville Street became a local street, while South Janesville Street continues to be Highway 59. As you know, state law requires a stop sign when a local road intersects with state highway. The area of concern starts at North Janesville Street, where the stop sign is now located, and continues north to the 180 block. This area was not a part of the 2012 review of possibly hazardous walk areas. The hazard is that traffic flow seems unpredictable at times with traffic not stopping when going north on Janesville Street, or turning west on Madison Avenue (Highway 59). Traffic does stop traveling south on Janesville Street, as well turning left off Madison Avenue onto Janesville Street, and yielding right off Madison Avenue onto Janesville Street. There is not a crossing guard at this intersection.

We respectfully ask you to please review Area 6-HZ 2. Please note the letter enclosed from GoRiteway Transportation Group, our contracted bus service, in addition to the UHP currently on file at DPI. Should you need additional information, please do not hesitate to call our Director of Business Services, Mary Ellen Van Valin, at (608) 868-9200 ext. 1811. Thank you for your on-going assistance.

Sincerely,

Timothy J. Schigur
District Administrator
CC: Enclosure



April 26, 2017

Rock County Sheriff
200 East U.S. Highway 14
Janesville, WI 53545-9601

Dear Rock County Sheriff's Department,

State Statute 121.54 (9) (a) requires the Sheriff's Office to review the school districts' Unusually Hazardous Transportation Plan (UHT), investigate sites to determine if unusual hazards exist and make suggestions for revision. Our request is that you revise Area 6 – HZ 2:

Attached is the area we would like you to review:

Page 7 & 8 has highlighted what we would like you to consider for revision.

Thank you for your expertise and time spent on our UHT Plan. Please let us know if you have any questions!

Sincerely,

A handwritten signature in black ink that reads "Casey Longhenry". The signature is fluid and cursive.

Casey Longhenry
Operations Manager - Milton



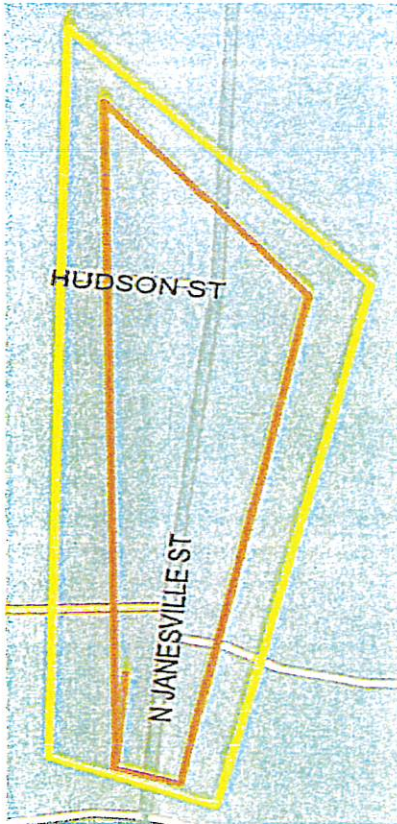
P:608-868-4705

F:608-868-6753

casey.longhenry@goriteway.com

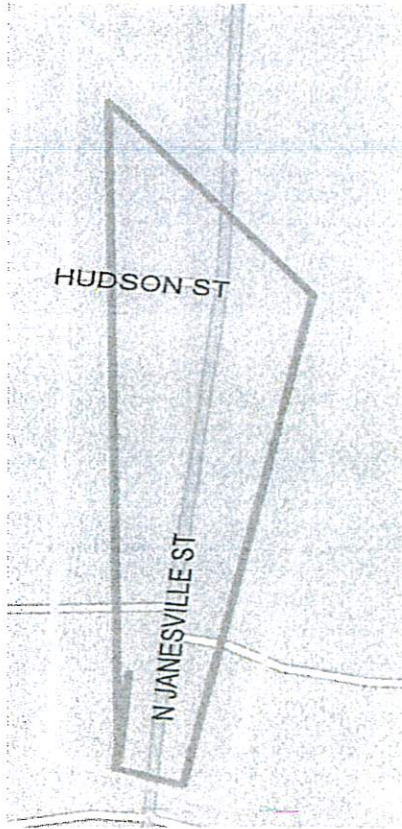
www.goriteway.com

AREA 6 DESCRIPTION - HZ2



- Any address North of 167 Janseville Drive [Highway 26] Milton, WI 53563

AREA 6 DESCRIPTION - HZ2



- Any address North of 167 Janesville Drive [Highway 26] Milton, WI 53563
- Any address North of the stop sign on Janesville & Madison Ave

↖ Sept. 2017
suggested
edit to UHP
for consideration.

HZ1. Location(s): Any address West of Ivanhoe Drive from W. Madison Ave., to include Woodland, Surrey, and Forest Lake Dr. Milton, WI 53563

Hazard(s): No existing sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limits are: 25-35-55 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals

HZ2. Location(s): Any address north of 167 Janesville Street (N.USH 26):

Hazard(s): No existing sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limits are: 30-45-55 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals

HZ3. Location(s): Any address with students that attend Consolidated Elementary School, 4838 County Road F Janesville, WI 53545

Hazard(s): No existing sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limit is: 40 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs/stop signs used on Consolidated School Road at Cty F intersection

HZ4. Location(s): Any Address on East Sunset Drive Milton, WI 53563 West of 174 East Sunset Drive

Hazard(s): No existing or continuous sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limit is: 25 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals
Sharp turns in either direction

HZ1. Location(s): Any address West of Ivanhoe Drive from W. Madison Ave., to include Woodland, Surrey, and Forest Lake Dr. Milton, WI 53563

Hazard(s): No existing sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limits are: 25-35-55 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals

HZ2. Location(s): Any address north of Janesville Street @ Madison Ave(N.USH 26):

Hazard(s): Very high traffic area with no crossing guards

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limits are: 30-45-55 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals

HZ3. Location(s): Any address with students that attend Consolidated Elementary School, 4838 County Road F Janesville, WI 53545

Hazard(s): No existing sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limit is: 40 MPH
No designated crosswalks or crossing guards
No traffic control measures signals/stop signs used on Consolidated School Road at Cty F intersection

HZ4. Location(s): Any Address on East Sunset Drive Milton, WI 53563 West of 174 East Sunset Drive

Hazard(s): No existing or continuous sidewalks

Summary of Hazard(s): Residences located in this area do not have existing sidewalks that would provide a safe passageway to walk to/from school facilities

Contributing factors: Speed limit is: 25 MPH
No designated crosswalks or crossing guards
No traffic control measures/signs or signals
Sharp turns in either direction

*Sept. 2017
suggested
edits to
UHP.*

Staffing Updates for January 22, 2018

1. Contracts/Letters of Employment:

- Welch-Craemer, Heidi L. – Title 1 Reading Specialist – Northside (1-year contract)
 - *New Position (1.0 FTE)*
- Nelson, Caitlin R. – Title 1 Math Interventionist – Northside (1-year contract)
 - *New Position (.50 FTE)*

2. Resignations:

- Gray, Sue A. – Nutrition Team Employee – Northside
 - *Effective: January 26, 2018*

3. Retirement Notices:

-

4. Vacancies Posted, Not Yet Filled:

- Physical Therapy Assistant (part-time) – West/District Wide
- Long-term Substitute Music Teacher – Northside
- Special Education Aide (part-time) – Middle School
- Nutrition Team Staff Members (part-time) x2 – High School
- Evening Custodian (part-time) – High School
- Technology Data Support Specialist (lvl 2) – District Wide
- Substitute Custodians – District Wide
- Substitute Nutrition Team – District Wide

5. Leave of Absence:

-

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2017-2018 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE
Monday, January 22, 2018

<u>From</u>	<u>Amount</u>	<u>For</u>
Milton East Parents' Group	\$166.78	Read-a-thon Supplies
P.A.W.S.	\$700.00	Basketball Hoops
P.A.W.S.	\$1180.00	1 st Grade Field Trips
Marilyn Runaas	\$500.00	West Elem. – Flexible Seating
Don & Beth Vruwink	\$550.00	MHS Discovering Democracy
Handy Art/Chuck Jackson	<u>\$7,662.00</u>	MHS Art Dept.–Paints/Art Materials
TOTAL	\$10,758.78	
