



SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING AGENDA

Monday, August 8, 2016

District Office Professional Development Center – 6:30 PM

- I. Approval of Agenda
- II. Approval of Minutes
- III. Approval of Vouchers
- IV. Public Comment
- V. Update on 2016-17 Online Registration
- VI. At Risk Report – Susan Probst
- VII. Discussion and Possible Approval of Budget Amendments to the 2015-16 Original Budget
- VIII. Human Resources Committee Report – Betsy Lubke
 - A. Timeline for Updates to Teacher and Support Staff Handbooks
 - B. Review of Employee Benefits
 1. Review of Employee Assistance Program
 2. Health Insurance Plan Design for 2017-18
- IX. Strategic Planning Committee Report – Betsy Lubke
 - A. 2016-17 District Goals
 - B. Discussion on District Valuation and Interest Rates for Possible Referenda Resolutions
- X. Referenda Resolutions
 - A. Discussion and Possible Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$2,500,000 for Five Years for Non-Recurring Purposes
 - B. Discussion and Possible Approval of an Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$87,000,000
 - C. Discussion and Possible Approval of a Resolution Providing for a Referendum Election on the Questions of the Approval of a Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$2,500,000 for Five Years for Non-Recurring Purposes and an Initial Resolution Authorizing the Issuance of General Obligation Bonds in an Amount Not to Exceed \$87,000,000
- XI. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications
- XII. Miscellaneous
 - A. Staffing
 - B. Gifts and Donations
 - C. Meeting Dates

This meeting notice may be supplemented in order to comply with Wisconsin's open meetings law. If this notice is supplemented, the final notice will be posted and provided to the media no later than 24 hours prior to this meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

BOARD OF EDUCATION MEETING MINUTES

Monday, July 18, 2016

District Office

Board President, Jon Cruzan, called the meeting to order at 6:35 p.m. Board members present: Betsy Lubke, Bob Cullen, Don Vruwink, Tom Westrick, Shelly Crull-Hanke and Karen Hall. Absent: None.

I. Approval of Agenda

A motion was made by Bob Cullen and seconded by Karen Hall to approve the agenda as presented. Motion carried.

II. Approval of Minutes

A motion was made by Betsy Lubke and seconded by Shelly Crull-Hanke to approve the minutes for the regular meeting held on June 27, 2016 as presented. Motion carried.

III. Approval of Vouchers

A motion was made by Tom Westrick and seconded by Don Vruwink to approve Bank of Milton vouchers totaling \$1,330,708.70 representing Funds 10, 20, 50, 80, and 90. Motion carried.

IV. Public Comment

V. Discussion and Possible Approval of 2016-17 Milton High School Handbook – Tara Huber

A motion was made by Tom Westrick and seconded by Betsy Lubke to approve 2016-17 Milton High School handbook with corrections as discussed. Motion carried.

VI. Discussion and Possible Approval of Dairy and Bakery Bids for 2016-17 – Sheila Price

A motion was made by Tom Westrick and seconded by Bob Cullen to approve the dairy and bakery bids for 2016-17 as presented. Motion carried.

VII. Discussion and Possible Approval of Student Academic Standards for the 2016-17 School Year – Heather Slosarek

A motion was made by Don Vruwink and seconded by Karen Hall to approve the Student Academic Standards for the 2016-17 school year as presented. Motion carried.

VIII. Discussion and Possible Approval of an Additional Contribution to the Irrevocable Benefit Trust in the Amount of \$111,589.87

A motion was made by Bob Cullen and seconded by Tom Westrick to approve an additional contribution to the Irrevocable Benefit Trust in the amount of \$111,589.87. Motion carried.

IX. Discussion on Presentation and Recommendation From Facilities Advisory Community Team (FACT) – June 27, 2016

BOARD OF EDUCATION MEETING MINUTES

Monday, July 18, 2016

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X. Discussion and Possible Action to Draft Referenda Resolutions

A motion was made by Bob Cullen and seconded by Tom Westrick to direct administration to draft wording for an \$87 million capital referendum resolution and a \$2.5 million dollar/five year non-recurring operating referendum resolution. These referenda are in draft form only and will go before the Board of Education on August 8, 2016 for possible approval. Motion carried.

XI. Discussion and Possible Approval of 2016-17 Open Enrollment Alternative Applications

A motion was made by Karen Hall and seconded by Don Vruwink to approve the 2016-17 open enrollment alternative applications as presented. Motion carried.

XII. Miscellaneous

A. Staffing

A motion was made by Betsy Lubke and seconded by Tom Westrick to approve the staffing report as presented; including contracts/letters of employment for Jon Fish and Jamie Mahoney; and the resignations of Angeline Van Horn, Brandi Cox and Cheryl Wehler. Motion carried.

B. Gifts & Donations

A motion was made by Bob Cullen and seconded by Karen Hall to accept the following gifts and donations with gratitude:

Milton Youth Basketball Club, Inc.	\$8,940.00	Basketball Hoops-Harmony/NIS
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Motion carried.

C. Meeting Dates

July 26, 2016	Strategic Planning Committee Meeting	3:30 p.m.	District Office
Aug. 5, 2016	Human Resources Committee Meeting	1:00 p.m.	District Office
Aug. 8, 2016	School Board Meeting	6:30 p.m.	District Office-PDC
Aug. 29, 2016	School Board Meeting	6:30 p.m.	District Office-PDC

A motion was made by Tom Westrick and seconded by Karen Hall to adjourn the meeting at 8:20 p.m. Motion carried. Meeting adjourned.

Minutes approved August 8, 2016

Jon Cruzan
Board President

SCHOOL DISTRICT OF MILTON

Milton, Wisconsin

List of Bills:

August 8, 2016

Funds
(10, 20, 50, 80, 90)

Bank of Milton

\$1,075,534.70

Voids

\$



Building Fund
(FUND 49)

First Community Bank

\$0.00

Voids

\$0.00

CHECK	CHECK				
TYPE	VENDOR	VENDOR NAME	DESCRIPTION	DATE	AMOUNT
R	CENLI	CENTURYLINK	CONS	06/30/2016	99.05
R	CITMI	CITY OF MILTON	CROSSING GUARD	06/30/2016	235.82
R	DEACL	DEAN CLINIC	Tukiendorf - Dean Clinic TB Test and Physical Assesments	06/30/2016	677.00
R	DILHR	DILHR-UC	UC FUNDS	06/30/2016	71.14
R	GYMCL	GYM CLOSET	Ehlers - EQUIP	06/30/2016	536.38
R	MCMANW	MCMANUS, WENDY	MCMANUS-TRAVEL	06/30/2016	52.92
R	RHYBU	RHYME BUSINESS PRODUCTS (CORP)	JUN 16	06/30/2016	2,067.88
R	WELSU	WELDERS SUPPLY CO	stamper-supplies	06/30/2016	78.00
R	APEBU	APEX BUILDING CONSULTANTS LLC	SERVICES	07/21/2016	14,040.00
R	APEBU	APEX BUILDING CONSULTANTS LLC	SERVICES	07/21/2016	500.00
R	ASSSC	ASSOCIATION OF SCHOOL BUSINESS	Van Valin-Annual ASBO Membership Dues 2016-17	07/21/2016	225.00
R	B&HPH	B&H PHOTO VIDEO	LUXOR TABLET CHARGING CARTS	07/21/2016	1,469.85
R	BASS A	BASS, AMY	STUDENT TRANSPORTATION CS	07/21/2016	399.60
R	BATPL	BATTERIES PLUS	PARTS - BATTERIES	07/21/2016	1,199.40
R	DVOLA	DVORAK LANDSCAPE SUPPLY LLC	SUPPLIES - WOOD CHIPS	07/21/2016	189.00
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	07/21/2016	316.85
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	07/21/2016	268.63
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	07/21/2016	281.20
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	07/21/2016	635.08
R	FORFI	FORECAST 5 ANALYTICS INC	Van Valin-Forecast5 budget model-2016-17 license agreement & advisor fee	07/21/2016	10,000.00
R	GRAIN	GRAINGER	PARTS - NETTING	07/21/2016	1,077.20
R	HEIPU	HEINEMANN PUBLISHING	TEXTBOOKS - WRITING CURRICULUM	07/21/2016	687.50
R	JANKI	JANI-KING OF MADISON (DBA)	BLANKET PO - SERVICES	07/21/2016	-100.00
R	JANKI	JANI-KING OF MADISON (DBA)	BLANKET PO - SERVICES	07/21/2016	710.00
R	JENNAL	JENNARO, LAURA	INTERVIEW LUNCH 07/07/2016	07/21/2016	40.25
R	JENNAL	JENNARO, LAURA	MMS ADMIN CONFERENCE	07/21/2016	678.70
R	JUNLI	JUNIOR LIBRARY GUILD	Attachment - MHS Library Books (432)	07/21/2016	2,499.60
R	KUCEN	KU CENTER FOR RESEARCH ON LEAR	ATTACHMENT-INSTRUCTORS MANUALS	07/21/2016	110.00
R	MILUT	MILTON UTILITY DEPARTMENT	MHS	07/21/2016	1,290.22
R	MILUT	MILTON UTILITY DEPARTMENT	EAST - POLICE STA	07/21/2016	26.20
R	MILUT	MILTON UTILITY DEPARTMENT	MHS	07/21/2016	81.63
R	MILUT	MILTON UTILITY DEPARTMENT	MHS	07/21/2016	175.25
R	MILUT	MILTON UTILITY DEPARTMENT	MMS	07/21/2016	1,188.28
R	MILUT	MILTON UTILITY DEPARTMENT	WEST	07/21/2016	886.08
R	MILUT	MILTON UTILITY DEPARTMENT	WEST	07/21/2016	68.12
R	MILUT	MILTON UTILITY DEPARTMENT	PARK	07/21/2016	630.98
R	MILUT	MILTON UTILITY DEPARTMENT	PARK	07/21/2016	735.48
R	MILUT	MILTON UTILITY DEPARTMENT	PARK	07/21/2016	355.09
R	MILUT	MILTON UTILITY DEPARTMENT	DO/MECAS	07/21/2016	426.90
R	MILUT	MILTON UTILITY DEPARTMENT	PARK	07/21/2016	12.58
R	MILUT	MILTON UTILITY DEPARTMENT	NIS	07/21/2016	1,681.52
R	MILUT	MILTON UTILITY DEPARTMENT	EAST	07/21/2016	204.82
R	MILUT	MILTON UTILITY DEPARTMENT	EAST	07/21/2016	453.45
R	MILUT	MILTON UTILITY DEPARTMENT	MHS	07/21/2016	4,721.36
R	OFFPR	OFFICE PRO	DO	07/21/2016	75.00
R	PITBO	PITNEY BOWES INC	RENTAL	07/21/2016	659.88
R	QUICO	QUILL CORP	BINDER CLIPS FOR CARTS, TAPE	07/21/2016	35.98
R	QUICO	QUILL CORP	BINDER CLIPS FOR CARTS, TAPE	07/21/2016	47.99
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	4,333.00
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	4,883.00
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	5,512.86
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	1,800.00

CHECK				CHECK	
TYPE	VENDOR	VENDOR NAME	DESCRIPTION	DATE	AMOUNT
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	7,072.52
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	9,230.36
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	13,312.76
R	RENLE	RENAISSANCE LEARNING INC	ASSESSMENT - RENAISSANCE PLACE	07/21/2016	1,900.12
R	RHYBU	RHYME BUSINESS PRODUCTS LLC	LEASE	07/21/2016	4,982.48
R	SIMGR	SIMPLEX GRINNELL LP	BLANKET SERVICES - MONITORING	07/21/2016	445.00
R	SIMGR	SIMPLEX GRINNELL LP	TESTING & INSPECT	07/21/2016	2,193.17
R	SIMGR	SIMPLEX GRINNELL LP	BLANKET SERVICES - MONITORING	07/21/2016	420.00
R	SIMGR	SIMPLEX GRINNELL LP	TESTING & INSPECT	07/21/2016	849.76
R	TDSME	TDS METROCOM	LONG DIST	07/21/2016	490.45
R	TIEBR	TIERNEY BROTHERS	ATTACHMENT-SMART BOARD	07/21/2016	1,128.74
R	TIEBR	TIERNEY BROTHERS	ATTACHMENT-SMART BOARD	07/21/2016	48.02
R	UNIPA	UNITED PARCEL SERVICE	SHIPPING	07/21/2016	4.98
R	USCEL	US CELLULAR	CELL	07/21/2016	393.83
R	VEROP	VERITIV OPERATING CO	SUPPLIES - BLANKET ORDER	07/21/2016	3,117.60
R	WAHGR	THE WAHL GROUP INC	KICKOFF SPEAKER - ERIK WAHL	07/21/2016	15,000.00
R	WASBO	WASBO	Van Valin-Annual WASBO Membership Dues 2016-17	07/21/2016	225.00
R	PERRE	PERFORMANT RECOVERY INC	Payroll accrual	08/01/2016	245.85
R	ACCTI	ACCURACE TIMING SERVICES	CROSS COUNTRY - CONTRACTED SERVICES	08/04/2016	750.00
R	AERWO	AERIAL WORK PLATFORMS INC	RENTAL - LIFT	08/04/2016	1,356.00
R	ALITE	A+ LITERACY CONSULTING LLC	PD - TITLE II	08/04/2016	3,500.00
R	ALLEN	ALLIANT ENERGY/WP&L	PARK	08/04/2016	123.88
R	ALLEN	ALLIANT ENERGY/WP&L	PARK	08/04/2016	1,587.90
R	ALLEN	ALLIANT ENERGY/WP&L	DO/MECAS	08/04/2016	1,695.04
R	ALLEN	ALLIANT ENERGY/WP&L	MHS	08/04/2016	15,525.87
R	ALLEN	ALLIANT ENERGY/WP&L	MMS	08/04/2016	2,182.57
R	ALLEN	ALLIANT ENERGY/WP&L	WEST	08/04/2016	1,179.15
R	ALLEN	ALLIANT ENERGY/WP&L	EAST	08/04/2016	1,113.03
R	ALLEN	ALLIANT ENERGY/WP&L	MHS STADIUM	08/04/2016	491.71
R	ALLEN	ALLIANT ENERGY/WP&L	MHS	08/04/2016	413.14
R	ALLEN	ALLIANT ENERGY/WP&L	MHS	08/04/2016	327.40
R	ALLEN	ALLIANT ENERGY/WP&L	NIS	08/04/2016	6,848.83
R	ALLEN	ALLIANT ENERGY/WP&L	MMS	08/04/2016	25.91
R	ALLEN	ALLIANT ENERGY/WP&L	CONS	08/04/2016	245.23
R	ALLFA	ALL FAB INC	PARTS - BRACKETS	08/04/2016	800.00
R	ASCD	ASSOCIATION FOR SUPERVISION	ASCD MEMBERSHIP	08/04/2016	219.00
R	ASSFO	ASSOC FOR MIDDLE LEVEL EDUCATI	AMLE MEMBERSHIP	08/04/2016	229.97
R	AT&T	AT&T	CONS	08/04/2016	21.67
R	AWSWF	AWSA/WFEA	BARTELS-DUES	08/04/2016	515.00
R	AWSWF	AWSA/WFEA	AWSA MEMBERSHIP	08/04/2016	515.00
R	AWSWF	AWSA/WFEA	AWSA MEMBERSHIP	08/04/2016	765.00
R	AWSWF	AWSA/WFEA	MEMBERSHIP FEES - SLOSAREK	08/04/2016	765.00
R	AWSWF	AWSA/WFEA	HUBER-DUES	08/04/2016	515.00
R	BADSP	BADGER SPORTING GOODS CO	FOOTBALL - EQUIPMENT	08/04/2016	1,198.00
R	BADSP	BADGER SPORTING GOODS CO	VOLLEYBALL SUPPLIES	08/04/2016	15.00
R	BASBR	BASEMAN BROS INC	SERVICES - GYM FLOOR REPAINT	08/04/2016	565.00
R	BASS A	BASS, AMY	STUDENT TRANSPORTATION CS	08/04/2016	799.20
R	BATPL	BATTERIES PLUS	PARTS - BATTERIES	08/04/2016	111.56
R	BESTE	BEST TEST AUTO ELECTRIC	PARTS	08/04/2016	75.00
R	CENLI	CENTURYLINK	EAST	08/04/2016	122.46
R	CENLI	CENTURYLINK	WEST	08/04/2016	116.31
R	CENLI	CENTURYLINK	HARM	08/04/2016	193.85
R	CENLI	CENTURYLINK	NIS	08/04/2016	47.76
R	CENLI	CENTURYLINK	DO	08/04/2016	637.34
R	CENLI	CENTURYLINK	NIS	08/04/2016	77.54

CHECK TYPE	VENDOR	VENDOR NAME	DESCRIPTION	CHECK DATE	AMOUNT
R	CENLI	CENTURYLINK	MMS	08/04/2016	167.38
R	CENLI	CENTURYLINK	MHS	08/04/2016	452.92
R	CENLI	CENTURYLINK	PARK	08/04/2016	50.92
R	CENLI	CENTURYLINK	MECAS	08/04/2016	49.51
R	CENLI	CENTURYLINK	DO	08/04/2016	80.70
R	CENLI	CENTURYLINK	MECAS	08/04/2016	52.35
R	CESA5	CESA 5	DO - WIRSA DUES 16-17	08/04/2016	500.00
R	CITLO	CITY LOCK & KEY INC	OFFICE - KEYS	08/04/2016	30.00
R	COMSI	COMAC SIGNS DESIGNS	SIGNAGE - VEHICLE	08/04/2016	40.00
R	CONF5	CONSERV FS	BLANKET PO - SUPPLIES	08/04/2016	1,133.20
R	CULLI	CULLIGAN	DO	08/04/2016	24.00
R	DEAHE	DEAN HEALTH PLAN	Ins. Tracking Billing	08/04/2016	301,445.72
R	DEDSH	THE DE-DENTER SHOP INC	REPAIRS	08/04/2016	150.00
R	DEDSH	THE DE-DENTER SHOP INC	REPAIRS	08/04/2016	159.12
R	DELDE	DELTA DENTAL OF WISCONSIN INC	Ins. Tracking Billing	08/04/2016	41,638.49
R	DELDE	DELTA DENTAL OF WISCONSIN INC	Ins. Tracking Billing	08/04/2016	1,634.56
R	DELEL	DELTA ELECTRIC	REPAIRS - ELECTRICAL	08/04/2016	9,247.00
R	DELEL	DELTA ELECTRIC	SERVICES - ELECTRICAL	08/04/2016	1,450.00
R	DELEL	DELTA ELECTRIC	REPAIRS - ELECTRICAL	08/04/2016	1,125.00
R	DELEL	DELTA ELECTRIC	SERVICES - ELECTRICAL	08/04/2016	3,887.00
R	DIVBE	DIVERSIFIED BENEFIT SERVICES	JUL16 FSA	08/04/2016	178.50
R	E&DWA	E&D WATER WORKS INC	MCMANUS-FOOD	08/04/2016	38.50
R	E&DWA	E&D WATER WORKS INC	MCMANUS-CONT SVC	08/04/2016	96.00
R	ECKSE	ECKMEYER SEWER SERVICE	SERVICES - PUMPING	08/04/2016	1,040.00
R	EDGHI	EDGEWOOD HIGH SCHOOL	GIRLS GOLF - TOURNAMENT ENTRY FEES	08/04/2016	150.00
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	66.90
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	1,720.86
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	62.80
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	1,225.14
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	40.90
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	98.88
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	1,623.86
R	ELKCH	ELKHORN CHEMICAL	BLANKET PO - SUPPLIES	08/04/2016	436.59
R	EMBLT	EMBURY LTD	LMC/SHELVING UNITS	08/04/2016	2,354.25
R	ENERG	ENERGETICS	BLANKET PO - HVAC PARTS	08/04/2016	279.20
R	FIRSU	FIRST SUPPLY	BLANKET PO - SUPPLIES	08/04/2016	96.54
R	FOLSC	FOLLETT SCHOOL SOLUTIONS INC	Attachment - EES Library Books (432)	08/04/2016	2,301.40
R	FRABR	FRANK BROS INC	REPAIRS - PAVEMENT	08/04/2016	2,500.00
R	FREDEM	FREDEL, MEGHAN	REIMBURSEMENT FOR BK-LARGE PRINT	08/04/2016	69.99
R	GRAIN	GRAINGER	PARTS - CLIPS	08/04/2016	135.90
R	H&JAU	H&J AUTO REPAIRS LLC	BLANKET PO - SERVICES	08/04/2016	88.73
R	HEIPU	HEINEMANN PUBLISHING	TEXTBOOKS - GRAMMER	08/04/2016	1,032.35
R	HOMHI	HOMESTEAD HIGH SCHOOL	GIRLS GOLF - TOURNAMENT ENTRY FEES	08/04/2016	325.00
R	HUBERT	HUBER, TARA	REIMBURSEMENT FOR TRAUMA SENSITIVE BKS	08/04/2016	120.10
R	JAUCHP	JAUCH, PATRICK	BILHORN AP-CONF	08/04/2016	508.98
R	JENNAL	JENNARO, LAURA	MMS SUPPLIES	08/04/2016	82.00
R	JWTUR	JW TURF INC	PARTS	08/04/2016	68.61
R	KOHHI	KOHLER HIGH SCHOOL	GIRLS TENNIS - PUPIL DUES / FEES	08/04/2016	25.00
R	LAPPEL	CED/ LAPPIN ELECTRIC	BLANKET - SUPPLIES	08/04/2016	10.74
R	LAPPEL	CED/ LAPPIN ELECTRIC	BLANKET - SUPPLIES	08/04/2016	336.00
R	LAPPEL	CED/ LAPPIN ELECTRIC	BLANKET - SUPPLIES	08/04/2016	805.50
R	LIBVI	LIBRARY VIDEO CO (dba) SAFARI	310 SAFARI MONTAGE - SERVER WARRANTY MAR 2016 TO MAR 2017	08/04/2016	914.60
R	MADNA	MADISON NATIONAL LIFE INS CO	Ins. Tracking Billing	08/04/2016	4,914.71
R	MADNA	MADISON NATIONAL LIFE INS CO	Ins. Tracking Billing	08/04/2016	1,679.72
R	MENAR	MENARDS	BLANKET PO - SUPPLIES	08/04/2016	59.98

CHECK TYPE	VENDOR	VENDOR NAME	DESCRIPTION	CHECK DATE	AMOUNT
R	MENAR	MENARDS	BLANKET PO - SUPPLIES	08/04/2016	335.93
R	MENAR	MENARDS	440 TECH EQUIPMENT UNDER \$500 - SHELVING	08/04/2016	298.00
R	MEPHAJ	MEPHAM, JENNY	REIMBURSEMENT FOR LICENSE APP	08/04/2016	100.00
R	MERHE	MERCYCARE HEALTH PLANS	Ins. Tracking Billing	08/04/2016	142,764.10
R	MIDPO	MIDWEST POOL SUPPLY	BLANKET PO - SUPPLIES	08/04/2016	527.26
R	MILAR	MILTON AREA CHAMBER	MACC GOLF OUTING 7/21/16	08/04/2016	400.00
R	MILIN	MILWAUKEE INSULATION	MATERIALS - ROOFING	08/04/2016	84,000.00
S	MILPO	MILTON POST OFFICE-POSTMASTER	MADSEN-POSTAGE	08/04/2016	47.00
R	MONHI	MONROE HIGH SCHOOL	GIRLS TENNIS - PUPIL DUES / FEES	08/04/2016	20.00
R	OFFPR	OFFICE PRO	DO SHREDDING	08/04/2016	50.00
R	OFFPR	OFFICE PRO	OFFICE -SELF INKING STAMPS	08/04/2016	57.12
R	OFFPR	OFFICE PRO	DO SHREDDING	08/04/2016	55.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	OVECE	OVERTURE CENTER FOR THE ARTS	Dooley/Weiss - Cont. Pupil Travel	08/04/2016	152.00
R	PCIPL	PCI PLUMBING CORP	REPAIRS - PLUMBING	08/04/2016	550.29
R	PERBO	PERMA-BOUND	Attachment - MHS Library Books (432)	08/04/2016	730.43
R	PIORO	PIONEER ROOFING INC	SERVICES - LABOR	08/04/2016	155,009.00
R	POWCO	POWELL CONSTRUCTION	SERVICES - CONCRETE REPLACEMENT	08/04/2016	55,920.00
R	POWCO	POWELL CONSTRUCTION	SERVICES - CONCRETE	08/04/2016	1,000.00
R	PROSO	PROF SOIL CLASIFIERS ASSOC OF	Skemp - Supplies	08/04/2016	70.00
R	REIIN	REINDERS INC	PARTS - IRRIGATION	08/04/2016	155.48
R	RIDIN	RIDDELL INC	FOOTBALL - SUPPLIES	08/04/2016	87.95
R	RIDIN	RIDDELL INC	FOOTBALL - SUPPLIES	08/04/2016	406.59
R	RSCTO	RSCHOOLSTODAY	EXTRA CURR - DISTRICT DUES	08/04/2016	1,795.00
R	RYDDE	RYDIN DECAL	WILLIAMS-SUPPLIES	08/04/2016	356.58
R	SAFKL	SAFETY-KLEEN SYSTEMS INC	SERVICES - SOLVENTS	08/04/2016	205.30
R	SCHIN	SCHOLASTIC INC	TEXTBOOKS - LITERACY ASSESSMENTS	08/04/2016	8,755.43
R	SCHIN	SCHOLASTIC INC	JETER/TIMM SOC STUDIES SUPPLIES	08/04/2016	91.85
R	SCHIN	SCHOOLOGY INC	310 SCHOOLOGY - LICENSE RENEWAL	08/04/2016	24,500.00
R	SHEWI	SHERWIN-WILLIAMS	SUPPLIES - PAINT	08/04/2016	200.00
R	SHEWI	SHERWIN-WILLIAMS	SUPPLIES - PAINT	08/04/2016	302.92
R	SHIEQ	SHIFFLER EQUIPMENT SALES INC	PARTS - CHAIRS	08/04/2016	297.15
R	SIGAR	SIGN A RAMA	SIGNAGE	08/04/2016	385.00
R	STRAS	STRAND ASSOC	SERVICES - ENGINEERING	08/04/2016	9,800.04
R	TEWSU	TEWGYZE SUPPLY INC	MATERIALS - GYM FLOOR REPAINT	08/04/2016	310.00
R	TIEBR	TIERNEY BROTHERS	ATTACHMENT-SMART BOARD	08/04/2016	1,499.00
R	TROCO	TROXELL COMMUNICATIONS INC	HEADPHONES - RED	08/04/2016	6,365.00
R	UNIWI	UW WHITEWATER	Dooley/Weiss - Cont. pupil Travel	08/04/2016	229.00
R	WASB	WASB	16-17 WASB SUMMER LEADERSHIP CONF	08/04/2016	145.00
R	WAYCO	WAYNE CONSULTANTS & MFG INC	BLANKET PO - BOILER SERVICES	08/04/2016	770.00
R	WELSU	WELDERS SUPPLY CO	LEE,S-contract services	08/04/2016	2,491.00
R	WIFFA	WISCONSIN FFA CENTER	Skemp-Dues	08/04/2016	350.00
R	WINLE	WINSOR LEARNING	SONDAY SYSTEMS	08/04/2016	8,321.50

Totals for checks 1,075,534.70

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	-100.00	616,588.64	616,488.64
27	SPECIAL EDUCATION FUND	0.00	0.00	12,596.15	12,596.15
80	COMMUNITY SERVICE FUND	0.00	0.00	6,033.17	6,033.17
98	PAYROLL CLEARING FUND	438,409.99	0.00	0.00	438,409.99
99	OTHER PACKAGE CO-OP PROG FUND	0.00	0.00	2,006.75	2,006.75
***	Fund Summary Totals ***	438,409.99	-100.00	637,224.71	1,075,534.70

***** End of report *****

School District of Milton

Memo: Children-at-Risk Report

To: Tim Schigur, District Administrator, Milton School Board of Education

From: Susan Probst, Director of Student Services, Tara Huber and Randy Bartels, Associate Principals MHS, Heather Slosarek, Director of Curriculum and Instruction

Subject: Children-at-Risk Report

Date: August 8, 2016

Each year, prior to August 15, a report is to be given to the Board of Education in an effort to inform the BOE about how students are responding or not responding to our current programming. In addition, this report is to include a plan to move forward in an effort to decrease the number of students who qualify, under state criteria, of being at-risk.

According to the Department of Public Instruction (DPI) children at risk of not graduating from high school are defined, under 118.153 (1) as pupils in grades 5 to 12 who are at risk of not graduating from high school because they are dropouts, or are two or more of the following:

- One or more years behind their age group in the number of credits attained,
- Two or more years behind their age group in basic skill levels,
- Habitual truants, as defined in 118.16(1)(a),
- Parents,
- Adjudicated delinquents,
- 8th grade pupils whose score in each subject area on the examination administered under 118.30(1m)(qm) 1 was below the basic level,
- 8th grade pupils who failed the examination under 118.30 (1m)(am) 2 and
- 8th grade pupils who failed to be promoted to the 9th grade.

Single Factor Information

- **Dropouts**

Three (3) senior dropped out of school last year

- **Credit Requirements: End of 2015- 2016**

Note: these are total credits deficit one year behind current grade

Year in school	Number of Students	Credit deficit (range)
Freshman	0	
Sophomore	4	6 - 8.5
Junior	6	6.25 - 9.5
Senior	1	15.25

- **Grade Level Benchmarks: Star Reading and Star Math end of year Benchmarks**
(Scores are compared to benchmarks from two grade levels below)

Grade Level	Star Reading (number of students)	Star Math (number of students)
3	9	X
5	13	6
6	27	10
7	45	25
8	56	38
9	78	51
10	45	64
11	97	56

- **Habitual Truants**

According to Wis. Stat. sec. 118.16(5), if a student misses part or all of five (5) days without an acceptable excuse in a school semester, the student is "habitually truant".

5th - 12th grade 2015 - 2016 School Year

	5th	6th	7th	8th	9th	10th	11th	12th
1st Semester	5	5	12	10	5	6	15	15
2nd Semester	13	10	18	15	7	15	18	13

- **Students as Parents** (*Students who are enrolled in school and become parents*)

0 students were parents as students

- **Adjudicated Delinquents** (*An adjudicated delinquent is a youth who has been found guilty by a judge of committing a delinquent act*)

Four (4) students at the high school met this criteria during the 2015 - 2016.

- **8th Grade Below Basic in Core Areas** (*These scores are based on the State Assessment - Wisconsin Forward - which is new in the 2015 - 2016 School Year*)

	Math	ELA	Science	Social Studies
Number of Students	59	33	16	49

- **Middle School - no retainees for the 2015 - 2016**

Multiple Factor Information

	Indicators considered	Number of students with 2 or more indicators	Number of students ELL or Special Ed
3rd grade	Reading, truancy	0	
5th grade	Reading, math, truancy	5	5 Special Ed 2 ELL
6th grade	Reading, math, truancy	11	7 Special Ed 1 ELL
7th grade	Reading, math, truancy	21	10 Special Ed 0 ELL
8th grade	Reading, math, truancy, below basic skill level on State exam, retention	43	12 Special Ed 1 ELL
9th grade	Credits, reading, math, truant, parent, adjudicated delinquent, dropout	39	17 Special Ed 1 ELL
10th grade	Credits, reading, math, truant, parent, adjudicated delinquent, dropout	32	11 Special Ed 1 ELL
11th grade	Credits, reading, math, truant, parent, adjudicated delinquent, dropout	55	12 Special Ed 1 ELL
12th grade	Failed to graduate/dropped out	3	

Current District Support and Plans for 2016 -2017

Work-Based Learning Experience

Wisconsin's Youth Apprenticeship program is a part of a statewide School-to-Work initiative. It is designed for high school students who want hands on learning in an occupational area at a worksite along with classroom instruction. This one or two year elective program combines academic and technical instruction with mentoring on-the-job learning. Youth Apprenticeship programs are in the following areas: Agriculture, Food & Natural Resources; Architecture & Construction; Art, A/V Technology & Communications; Finance; Health Science; Hospitality & Tourism; Information Technology; Manufacturing, Science, Technology, Engineering & Mathematics (STEM); Transportation, Distribution & Logistics

Any job/work experience that does not qualify for a Youth Apprenticeship certification, we list as Co-op and they still receive credit. The YA program is increasing their requirements at the state level, so many of our students will qualify for the state-certified Co-op program instead of the YA program.

MECAS (Milton Edgerton Clinton Alternative School)

MECAS is the alternative school in Milton. There are a variety of reasons students choose to attend MECAS. Many students need a smaller learning environment, credit recovery options, or social structures different from a large high school. Students must apply to attend MECAS. The teachers at MECAS, principal and counselors all make decisions about which students attend MECAS. There are 24 Milton students at MECAS each year. MECAS offers academic coursework equivalent to the high school at the student's pace, along with community service opportunities. Students receive a Milton High School diploma upon completion of their coursework at MECAS.

Next Step

Students that are credit deficient starting their senior year are eligible for the NEXT STEP program. Students complete a Civics and Health course, attend field trips and guest speaker events, and pass all four academic GED tests. Students must also complete two of the following: complete applications to at least two post-secondary schools, complete a resume and application to at least two viable employers, 40 hours of community service OR proof of current employment at least 20 hours a week. Students must maintain at least 90% attendance in the program. Students receive a Milton High School diploma upon completion of all requirements.

Summer School - Credit Recovery Summer School is offered for 6 weeks. Each half credit is 45 hours. All coursework offered are core/required course.

	9th	10th	11th
.5 credit	5	13	4
1 credit	5	10	4

Special Education

Philosophy evaluation and revision to focus special education on specially designed instruction that addresses the disability. Significant professional development during the 2015 -2016 in the area of literacy in ages 3 - 5 and grades k - 6. Researching and implementing co-teaching in reading/literacy and math at the Middle School with support from Cesa 2 including co-partner data dives and time for data analysis and planning. High school implemented Strategy Instruction focusing on skill deficits.

Learning Skills Program (NIS)

Open to all students and provided before or after school. Fourth grade focuses on transition to NIS, organization, and study habits. Support is provided for 8 weeks. Fifth grade students are matched with high school student. The focus is on mentoring and homework completion. This could go all year depending on the needs of the students. Sixth grade is focused on homework completion.

Support for Success (9th grade)

This class is based on increasing literacy, study, organization skills and peer mentoring for freshman students. Each freshman student enrolled in Support for Success is paired with an upperclassmen to tutor them daily. Freshman students are identified by Milton Middle School Administration and counselor.

Alternative Education Committee

A committee including the Director of Student Services, several associate principals and members of the student services team has been meeting on a monthly basis since December to examine data and trends of students who are not being successful. The focus has been two fold - what can be done at the universal level in an effort to decrease students who might become at risk (early indicators example: concerns in earlier grades) and what are the needs at the students get closer to graduation (are there other alternative education options we should be exploring).

Professional Development

- Student Services and the Admin team will provide professional development for part of each of the six (6) professional development days focusing on trauma sensitive/compassionate classrooms. Research shows that a safe environment with high expectations is needed for all students but especially for those who have experienced trauma in order for the students to reach their potential.
- Curriculum and Instruction Professional Development continues to focus on strengthening the universal at all levels (math, reading, writing) as well as work to align curriculum from grade to grade providing a seamless transition for students.

MTSS

Multi-Tiered Systems of Support (Response to Intervention and Positive Behavior Intervention Support) continues to be reviewed and revised in an effort to support students in the least restrictive environment as well as the most appropriate support provided when support is necessary.

Attendance Review

Data from 2015 - 2016 pertaining to attendance concerns have been reviewed in current buildings in an effort to be proactive with families pertaining to attendance for the 2016 - 2017 school year (process, procedures, consequences, assistance). In addition the administrative team and the administrative assistants continue to work to have consistent practices for documentation absences in an effort to know which students may need support.

Learning Center/ Math Lab

Milton High School offers the Learning Center where students are able to get support from Math Instructors during all periods of the day. Students are referred to the Learning Center by their instructor or are allowed to come in on their own out of study hall.

MHS Student Services Meeting

The Student Services team at the High School, consisting of Counselors, School Psychologist, Social Worker, School Resource Officer and Administration meets weekly to review those students who might be at risk. Attendance, behavior, social and other factors are considered. Each student reviewed receives a plan of action that takes into account various district and building supports.

District At-Risk Plan

The District will need to establish an At-Risk Advisory Committee to review district programs and plans to address the needs of students at risk of not graduating. Information about this review will be included in the 2016 - 2017 Children At-Risk Board Report



School District of Milton
*Opportunity · Achievement
Community*

Timothy J. Schigur
District Administrator

Mary Ellen Van Valin
Director of Business Services

Susan L. Probst
Director of Student Services

Heather N. Slosarek
Director of Curriculum & Instruction

TO: Tim Schigur, District Administrator
Board of Education
FROM: Mary Ellen Van Valin, Director of Business Services
DATE: August 5, 2016
RE: 2015-2016 Budget Adjustments

Budget adjustments are brought to the Board at the end of each fiscal year for approval and a subsequent publication in the official newspaper of the District. These adjustments are necessary in order to accurately reflect and inform where budget dollars were placed to meet expenditures and comply with Wisconsin Statutes. These amendments are to the Original Budget approved in October of 2015. The amounts are not actual revenues and expenditures recorded in 2015-2016, they represent budgeted amounts. Our audit firm, Johnson Block and Co. Inc., will have reviewed the adjustments as they performed the on-site audit this week. Please find attached the Notice of Change in Adopted Budget that Leanne Glorvigen has assisted me in preparing. The adjustments help to make the MD&A (Management Discussion and Analysis) section of the financial statements less cumbersome and more understandable. In addition, the public is informed of the budgetary changes when published.

Total increases to Fund 10 (General Fund) Original Budget revenue and expenditure revisions and transfers amount to \$17,686.00. The Fund 10 revenue revisions all related to changes in grant funds received. On the expenditure side, the budget revisions and transfers were made between functions 100000 (instruction), 200000 (support services), and 400000 (non-program transactions) as needed for the grant adjustments. The projected 2015-16 General Fund Budget for Fund Balance was amended (increased) by \$325,738.13. This change, unaudited, is a reflection in not fully realizing the expected deficit of (\$836,762). Our unaudited General Fund expenditures did exceed General Fund revenues for 2015-16 in the amount of \$511,023.86, so we did experience a large deficit in 2015-16 as projected.

Total budget adjustments (transfers and revisions) to Fund 27 (Special Education) totaled \$1,850.27 for both revenues and expenditures. For revenues, source 110 (interfund transfer) was increased by a budget transfer between Fund 10 and Fund 27 by \$1,075.27. Federal IDEA grant (source 730) was revised by \$775.00. On the expenditure side, budget revisions were made between functions 100000 (instruction), 200000 (support services), and 400000 (non-program transactions) as necessary by the Fund 27 revenue budget revisions and transfers.

Total budget transfers in Fund 99 (MECAS consortium) totaled \$3,597, and the transfers were from function 100000 (instruction) to 200000 (support services). Some of the transfers out of budgeted instructional accounts were to support shared services costs from budget funds for iPads and textbooks that were not needed as planned.

I respectfully request the Board of Education to approve the 2015-2016 budget changes as presented. Once approved, a Notice of Change in Adopted Budget will be published in the Milton Courier within ten days, as is statutorily required under 65.90. A recommended motion might be, **“I move approval of the Notice of Changes in Adopted Budget for 2015-2016 as presented”**.

**NOTICE OF CHANGE IN ADOPTED BUDGET
SCHOOL DISTRICT OF MILTON**

Notice is hereby given, in accordance with the provisions of Wisconsin Statute 65.90(5)(a), that the School Board of Milton, on August 8, 2016 adopted the following changes to previously approved budgeted 2015-2016 amounts. The following presents only adopted budget line items with changes. Unchanged line items are not presented.

GENERAL FUND 10				
LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
Anticipated Revenue:				
Non-Capital Objects-Resale	262	61,790.00	62,195.00	405.00
Other School Activity Income	279	97,960.00	98,523.00	563.00
Gifts and Sponsorship	291	0.00	1,941.00	1,941.00
Transit of Federal Aids-Inter-District	317	3,431.00	4,736.00	1,305.00
Transit of Federal Aids Intermediate	517	2,836.00	2,962.00	126.00
Library Aid	613	132,000.00	145,808.00	13,808.00
Special Federal Project Grants	730	78,085.00	78,137.00	52.00
ESEA Title I	751	385,651.00	385,137.00	(514.00)
Total Anticipated Revenue		761,753.00	779,439.00	17,686.00
Expenditure Appropriations:				
Instruction	100000	17,750,940.00	17,804,601.44	53,661.44
Support Services	200000	12,692,449.00	12,704,673.17	12,224.17
Non-Program Transactions	400000	5,895,812.00	5,847,612.39	(48,199.61)
Total Expenditure Appropriations		36,339,201.00	36,356,887.00	17,686.00
Projected Ending Fund Balance:				
Fund Balance - Unassigned		7,088,409.30	7,414,147.43	325,738.13
Projected Ending Fund Balance		7,088,409.30	7,414,147.43	325,738.13

SPECIAL PROJECTS FUND 27				
LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
Anticipated Revenue:				
General Interfund	110	3,316,033.00	3,317,108.27	1,075.27
Special Federal Project Grants	730	678,833.00	679,608.00	775.00
Total Anticipated Revenue		3,994,866.00	3,996,716.27	1,850.27
Expenditure Appropriations:				
Instruction	100000	3,421,069.00	3,447,985.90	26,916.90
Support Services	200000	1,553,776.00	1,518,379.37	(35,396.63)
Non-Program Transactions	400000	244,728.00	255,058.00	10,330.00
Total Expenditure Appropriations		5,219,573.00	5,221,423.27	1,850.27

MECAS (66.0301) FUND 99				
LINE ITEM	ACCOUNT CODE	PREVIOUS APPROVED AMOUNT \$	AMENDED APPROVED AMOUNT \$	CHANGE \$
Anticipated Revenue:				
Interest on Investments	280	0.00	0.00	0.00
Total Anticipated Revenue		0.00	0.00	0.00
Expenditure Appropriations:				
Instruction	100000	185,077.00	181,480.00	(3,597.00)
Support Services	200000	65,199.00	68,796.00	3,597.00
Total Expenditure Appropriations		250,276.00	250,276.00	0.00

RESOLUTION
AUTHORIZING THE SCHOOL DISTRICT BUDGET TO
EXCEED REVENUE LIMIT BY \$2,500,000 FOR FIVE YEARS
FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the School District of Milton, Rock and Jefferson Counties, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses.

Adopted and recorded August 8, 2016.

Jon Cruzan
District President

ATTEST:

Betsy A. Lubke
District Clerk

(SEAL)

INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED \$87,000,000

BE IT RESOLVED by the School Board of the School District of Milton, Rock and Jefferson Counties, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment.

Adopted and recorded August 8, 2016.

Jon Cruzan
District President

ATTEST:

Betsy A. Lubke
District Clerk

(SEAL)

RESOLUTION PROVIDING FOR A REFERENDUM ELECTION
ON THE QUESTIONS OF THE APPROVAL
OF A RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BUDGET
TO EXCEED REVENUE LIMIT
BY \$2,500,000 FOR FIVE YEARS FOR NON-RECURRING PURPOSES AND
AN INITIAL RESOLUTION AUTHORIZING THE ISSUANCE OF
GENERAL OBLIGATION BONDS IN AN AMOUNT
NOT TO EXCEED \$87,000,000

WHEREAS, the School Board of the School District of Milton, Rock and Jefferson Counties, Wisconsin (the "District"), has heretofore duly adopted resolutions entitled: "Resolution Authorizing the School District Budget to Exceed Revenue Limit by \$2,500,000 for Five Years for Non-Recurring Purposes" (the "Revenue Limit Resolution"); and "Initial Resolution Authorizing General Obligation Bonds in an Amount Not to Exceed \$87,000,000" (the "Initial Resolution"); and

WHEREAS, the School Board deems it to be desirable and in the best interest of the District to direct the District Clerk to submit the questions approved in the Revenue Limit Resolution and the Initial Resolution to the electors for approval or rejection at the regularly scheduled election to be held on November 8, 2016.

NOW, THEREFORE, BE IT RESOLVED by the School Board of the District as follows:

Section 1. Referendum Election Date. The District Clerk is hereby directed to call a referendum election to be held in the District at the regularly scheduled election to be held on November 8, 2016 for the purpose of submitting to the qualified electors of the District the propositions of whether the Revenue Limit Resolution and Initial Resolution shall be approved.

Section 2. Notice to Electors. The District Clerk is directed to give notice by:

- (a) causing a Notice to Electors in substantially the form attached hereto as Exhibit A to be published in the Milton Courier within ten days after the date hereof.
- (b) causing a Notice of Election in substantially the form attached hereto as Exhibit B to be published in the Milton Courier in the issue published immediately prior to the fourth Tuesday before the referendum election.
- (c) causing a Notice of Referendum (which includes the facsimile of the sample ballot) in substantially the form attached hereto as Exhibit C to be published in the Milton Courier in the issue published immediately preceding the referendum election. This Notice shall also be posted in each polling place on election day.

If any of the municipalities within the District use an electronic voting system employing a ballot label and ballot card, the Notice of Referendum set forth in Exhibit C shall also include a true, actual-size copy of the ballot label and ballot card in the form in which they will appear on election day.

Section 3. Polling Places and Hours. The District electors must vote at the referendum election at the times and polling places at which they cast their ballots in regularly scheduled elections.

Section 4. Referendum Election Officials. The election officials appointed in each of the municipalities within the District shall conduct the election.

Section 5. Official Referendum Ballot Form. The ballot to be used at the referendum election shall be prepared in accordance with the provisions of Sections 5.64(2) and 7.08(1)(a), Wisconsin Statutes. The ballot shall be substantially in the form attached hereto as Exhibit D.

The District Clerk shall cause to be printed sufficient ballots for use at said referendum election, both as actual ballots in those polling places which do not use voting machines and as absentee ballots where voting machines are used and as specimen ballots (the latter to be of a different and easily identifiable color from the actual ballot). The form of the ballot shall be filed with the official responsible for providing the ballots for the election, and the District Clerk shall file a copy of the ballot with the clerk of each county having territory within the District, as soon as possible after the date hereof but in no event later than 70 days prior to the election, as provided in Section 8.37, Wisconsin Statutes. If the District prepares the ballots, they should be delivered to the municipal clerks running the election at least 52 days prior to the August primary and November general election, to allow the municipal clerks to comply with their obligation to provide absentee ballots under Section 7.15, Wisconsin Statutes.

The municipal clerks of the municipalities within the District shall receive applications for absentee ballots and initial the same when issued to qualified absentee voters.

Section 6. Canvass. The returns of the referendum election shall be canvassed by the Board of Canvassers of each municipality within the District. Each Board of Canvassers shall certify the returns of the referendum election to the District Clerk. The District Clerk and two other reputable citizens appointed by the District Clerk prior to the date of the referendum election shall act as the District's Board of Canvassers for this referendum election. This Board of Canvassers shall meet in open session no later than 9:00 a.m. on the Tuesday after the election to determine the result of the referendum election. The canvass shall be open to the public and the District Clerk is directed to give due notice of said meeting.

Section 7. DPI Notice. Pursuant to the provisions of Section 120.115(1) and 121.91(3), Wisconsin Statutes, the District Clerk shall notify the Department of Public Instruction of the date of the referendum election and shall provide the Department with a copy of the Revenue Limit Resolution and Initial Resolution within 10 days after the adoption of the Revenue Limit Resolution and Initial Resolution and shall further notify the Department of the results of the referendum within 10 days following the election using the method prescribed by the Department.

Adopted and recorded August 8, 2016.

Jon Cruzan
District President

ATTEST:

Betsy A. Lubke
District Clerk

(SEAL)

EXHIBIT A

NOTICE TO THE ELECTORS
OF
SCHOOL DISTRICT OF MILTON
ROCK AND JEFFERSON COUNTIES, WISCONSIN

NOTICE IS HEREBY GIVEN that the School Board of the above-named School District, at a meeting duly called, noticed, held and conducted on August 8, 2016, adopted an initial resolution entitled:

INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED \$87,000,000

Said Initial Resolution was adopted pursuant to the provisions of Chapter 67 of the Wisconsin Statutes to authorize a borrowing in an amount not to exceed \$87,000,000 through the issuance of general obligation bonds of the District for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment.

Copies of said Initial Resolution and a detailed breakdown of the school improvement program to be financed with the proceeds of the proposed Bond issue are on file in the District Office located at 448 East High Street, Milton, WI 53563 and may be inspected weekdays except holidays, between the hours of 9:00 a.m. and 4:00 p.m.

The School Board has called for a referendum election on the Initial Resolution together with the Revenue Limit Resolution also adopted on August 8, 2016 to be held on November 8, 2016.

Dated August 8, 2016.

BY ORDER OF THE
SCHOOL BOARD

Betsy A. Lubke
District Clerk

EXHIBIT B

NOTICE OF ELECTION
SCHOOL DISTRICT OF MILTON
NOVEMBER 8, 2016

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Milton on Tuesday, November 8, 2016 the following questions will be submitted to a vote of the people:

QUESTION NUMBER I

"Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses?"

QUESTION NUMBER II

"Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment?"

A copy of the entire text of the resolution directing submission of the questions set forth above to the electorate and information concerning District boundaries can be obtained at the School District offices located at 448 East High Street, Milton, WI 53563.

Persons with questions regarding the referendum election should contact Timothy J. Schigur, District Administrator.

Done in the School District of Milton
on October 6, 2016
Betsy A. Lubke
District Clerk

EXHIBIT C

NOTICE OF REFERENDUM
SCHOOL DISTRICT OF MILTON
NOVEMBER 8, 2016

NOTICE IS HEREBY GIVEN, that at an election to be held in the School District of Milton on November 8, 2016, the following proposed Resolution Authorizing School District Budget to Exceed Revenue Limit and Initial Resolution of the School Board will be submitted to a vote of the people:

RESOLUTION NUMBER I

RESOLUTION
AUTHORIZING THE SCHOOL DISTRICT BUDGET TO
EXCEED REVENUE LIMIT BY \$2,500,000 FOR FIVE YEARS
FOR NON-RECURRING PURPOSES

BE IT RESOLVED by the School Board of the School District of Milton, Rock and Jefferson Counties, Wisconsin that the revenues included in the School District budget be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses.

RESOLUTION NUMBER II

INITIAL RESOLUTION
AUTHORIZING GENERAL OBLIGATION BONDS
IN AN AMOUNT NOT TO EXCEED \$87,000,000

BE IT RESOLVED by the School Board of the School District of Milton, Rock and Jefferson Counties, Wisconsin that there shall be issued pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment.

The questions will appear on the ballot as follows:

QUESTION NUMBER I

"Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses?"

QUESTION NUMBER II

"Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment?"

EXPLANATORY STATEMENT AND EFFECT OF VOTE

The referendum election ballot will ask District electors to vote "yes" or "no" on the referendum election questions as set forth above.

A "yes" vote on Question Number I is a vote to authorize the School District of Milton budget to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses.

A "no" vote on Question Number I is a vote to deny the School District of Milton budget the authority to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses.

In the event a majority of the electors voting on Question I vote "yes", the District will be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance

expenses; if a majority vote "no" on the question set forth above, the District will not be so authorized.

A "yes" vote on Question Number II is a vote to approve the borrowing of \$87,000,000 by the School District of Milton through the issuance of general obligation bonds for the purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment.

A "no" vote on Question Number II is a vote to deny the School District of Milton the authority to borrow \$87,000,000 through the issuance of general obligation bonds for the purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment.

In the event a majority of the electors voting on Question Number II vote "yes", the District will be authorized to undertake the school building and improvement program described in Question Number II and borrow not in excess of \$87,000,000 therefor; if a majority vote "no" on Question Number II set forth above, the District will not be so authorized.

LOCATION AND HOURS OF POLLING PLACES

Information as to the location of the polling places is available in the District Office at 448 East High Street, Milton, WI 53563.

ALL POLLING PLACES WILL BE OPEN AT 7:00 A.M. AND WILL CLOSE AT 8:00 P.M.

If you have any questions concerning your polling place, contact the municipal clerk:

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

(Name Of Municipal Clerk)
(Address)
(Telephone)
(Office Hours)

All polling places are accessible to elderly and disabled voters.¹

¹ THIS NOTICE MUST CONTAIN A STATEMENT ABOUT THE ACCESSIBILITY TO THE ELDERLY AND DISABLED FOR EACH POLLING PLACE. IF ANY POLLING PLACES ARE NOT ACCESSIBLE OR IN COMPLIANCE WITH FEDERAL LAW, CONTACT THE GOVERNMENT ACCOUNTABILITY BOARD.

Notice of Meeting of the Local and Municipal Board of Canvassers

At the close of voting on Election Day, pursuant to the provisions of Wis. Stat. § 19.84, the Election Inspectors will convene as a joint meeting of the Local Board of Canvassers and the Municipal Board of Canvassers for the purpose of conducting the local and municipal canvasses pursuant to Wis. Stat. §§ 7.51 and 7.53(1). This meeting will be open to the public pursuant to Wis. Stat. §§ 19.81-89.

INFORMATION TO ELECTORS²

Upon entering the polling place, an elector shall state his or her name and address, show an acceptable form of photo identification and sign the poll book before being permitted to vote. If an elector is not registered to vote, an elector may register to vote at the polling place serving his or her residence, if the elector presents proof of residence in a form specified by law. Where ballots are distributed to electors, the initials of two inspectors must appear on the ballot.³ Upon being permitted to vote, the elector shall retire alone to a voting booth and cast his or her ballot except that an elector who is a parent or guardian may be accompanied by the elector's minor child or minor ward. An election official may inform the elector of the proper manner for casting a vote, but the official may not in any manner advise or indicate a particular voting choice.

On referendum questions, where **paper ballots** are used, the elector shall make a mark **(X)** in the square next to "yes" if in favor of the question, or the elector shall make a mark **(X)** in the square next to "no" if opposed to the question.

When using a *tactile ballot marking device (Vote-PAD)* to mark a **paper** ballot, the elector shall obtain from the inspectors, the assistive device and any audio or dexterity aids if required. On referendum questions, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

On referendum questions, where **optical scan** voting systems are used, the elector shall fill in the oval or connect the arrow next to "yes" if in favor of the question, or the elector shall fill in the oval or connect the arrow next to "no" if opposed to the question.

When using an *electronic ballot marking device ("Automark")* to mark an **optical scan** ballot, the elector shall touch the screen at "yes" if in favor of the question, or the elector shall touch the screen at "no" if opposed to the question.

On referendum questions, where **touch screen** voting systems are used, the elector shall touch the screen next to "yes" if in favor of the question, or the elector shall touch the screen next to "no" if opposed to the question.

² This section should be adapted depending upon what type of voting procedure is used.

³ Remove this sentence if only touch screen voting system(s) are used.

The vote should not be cast in any other manner. Not more than five minutes time shall be allowed inside a voting booth or machine. Sample ballots or other materials to assist the elector in casting his or her vote may be taken into the booth and copied. The sample ballot shall not be shown to anyone so as to reveal how the ballot is marked.

If the elector spoils a **paper** or **optical scan** ballot, he or she shall return it to an election official who shall issue another ballot in its place, but not more than three ballots shall be issued to any one elector. If the ballot has not been initialed by two inspectors or is defective in any other way, the elector shall return it to the election official, who shall issue a proper ballot in its place.⁴

The elector may spoil a **touch screen** ballot at the voting station before the ballot is cast.

After an official **paper ballot** is marked, it shall be folded so the inside marks do not show, but so the printed endorsements and inspectors' initials on the outside do show. The elector shall leave the booth, deposit the ballot in the ballot box, or deliver the ballot to an inspector for deposit, and shall leave the polling place promptly.

After an official **optical scan** ballot is marked, it shall be inserted in the security sleeve so the marks do not show. After casting his or her vote, the elector shall leave the booth, insert the ballot in the voting device and discard the sleeve, or deliver the ballot to an inspector for deposit. If a central count system is used, the elector shall insert the ballot in the ballot box and discard the sleeve, or deliver the ballot to an inspector for deposit. The elector shall leave the polling place promptly.

After an official **touch screen** ballot is cast, the elector shall leave the polling place promptly.

An elector may select an individual to assist in casting his or her vote if the elector declares to the presiding official that he or she is unable to read, has difficulty reading, writing or understanding English or that due to disability is unable to cast his or her ballot. The selected individual rendering assistance may not be the elector's employer or an agent of that employer or an officer or agent of a labor organization which represents the elector.

The following is a sample of the official ballot:

OFFICIAL REFERENDUM BALLOT

November 8, 2016

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials.

⁴ Remove this sentence if only touch screen voting system(s) are used.

Instructions to Voters

If you make a mistake on your ballot or have a question, ask an election inspector for help.
(Absentee Voters: Contact your municipal clerk.)

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:

To vote against a question, make an "X" or other mark in the square next to "No," like this:

Referendum	
<u>QUESTION NUMBER I</u>	
Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin, be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses?	
<input type="checkbox"/>	YES
<input type="checkbox"/>	NO

Referendum

QUESTION NUMBER II

Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment?

YES

NO

Persons with questions regarding the referendum election should contact Timothy J. Schigur, District Administrator.

Done in the School District of Milton
on November 3, 2016
Betsy A. Lubke
District Clerk

EXHIBIT D

OFFICIAL REFERENDUM BALLOT

November 8, 2016

Notice to Voters: If you are voting on Election Day, your ballot must be initialed by two election inspectors. If you are voting absentee, your ballot must be initialed by the municipal clerk or deputy clerk. Your ballot may not be counted without initials. (See back of ballot for initials).

Instructions to Voters

If you make a mistake on your ballot or have a question, ask an election inspector for help. (Absentee Voters: Contact your municipal clerk.)

To vote in favor of a question, make an "X" or other mark in the square next to "Yes," like this:
To vote against a question, make an "X" or other mark in the square next to "No," like this:

Referendum	
<u>QUESTION NUMBER I</u>	
Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin, be authorized to exceed the revenue limit specified in Section 121.91, Wisconsin Statutes, by \$2,500,000 a year, for the 2016-2017 school year through the 2020-2021 school year, for non-recurring purposes consisting of ongoing educational programming, staffing and maintenance expenses?	
<input type="checkbox"/>	YES
<input type="checkbox"/>	NO

Referendum

QUESTION NUMBER II

Shall the School District of Milton, Rock and Jefferson Counties, Wisconsin be authorized to issue pursuant to Chapter 67 of the Wisconsin Statutes, general obligation bonds in an amount not to exceed \$87,000,000 for the public purpose of paying the cost of a school building and improvement program consisting of ADA accessibility requirements, safety, security and capital maintenance improvements at District facilities; additions, renovations and improvements to provide for reconfiguration of grade levels at all District schools and conversion of the current high school to the middle school; construction of a new high school with a swimming pool on land owned by the District; and acquisition of furnishings, fixtures and equipment?

YES

NO

(Reverse Side of Ballot)

OFFICIAL REFERENDUM BALLOT
November 8, 2016
for
School District of Milton, Wisconsin

Polling Place: _____

Ballot issued by

Initials of Inspectors of Election

Absent Voter's Ballot issued by

Initials of Municipal Clerk or
Deputy Clerk

Certification of Elector Assistance

I certify that this ballot was marked by me for an elector who is authorized under the law to have assistance, upon request, and as directed by the elector.

(Signature of assisting individual)

SCHOOL DISTRICT OF MILTON
Milton, Wisconsin

2016-2017 SCHOOL YEAR

GIFTS & DONATIONS FOR BOARD APPROVAL/ACCEPTANCE
Monday, August 8, 2016

<u>From</u>	<u>Amount</u>	<u>For</u>
All-Fab	\$100.00	MHS Band Golf Outing
Badger Veterinary Hospital	\$500.00	MHS Band Golf Outing
Mulligan's	\$100.00	MHS Band Golf Outing
First Community Bank	\$50.00	MHS Band Golf Outing
Print Max	\$50.00	MHS Band Golf Outing
Badgerland Financial	\$150.00	MHS Band Golf Outing
TLC Restorations, LLC	\$50.00	MHS Band Golf Outing
Bank of Milton	\$50.00	MHS Band Golf Outing
CLW Real Estate	\$50.00	MHS Band Golf Outing
Koellen Trucking, LLC	\$50.00	MHS Band Golf Outing
Sockness Builders	\$50.00	MHS Band Golf Outing
Bart's Auto Repair	\$100.00	MHS Band Golf Outing
Skin R.N.	\$500.00	MHS Band Golf Outing
Ryan & Tara Huber	\$50.00	MHS Band Golf Outing
McNally Farms	\$50.00	MHS Band Golf Outing
Northleaf Winery	\$100.00	MHS Band Golf Outing
Eric Richards Construction	\$150.00	MHS Band Golf Outing
Blaine & Tish Corell	\$100.00	MHS Band Golf Outing
Ben & Polly Scherwitz	\$100.00	MHS Band Golf Outing
Studio FX	\$50.00	MHS Band Golf Outing

Henze	\$100.00	MHS Band Golf Outing
Cindy & Gary Waterworth	\$50.00	MHS Band Golf Outing
Rockies Pizza & Subs	\$50.00	MHS Band Golf Outing
Kelly Sanwick	\$100.00	MHS Band Golf Outing
Tim Schigur	\$100.00	MHS Band Golf Outing
Ann & Russell Teubert	\$50.00	MHS Band Golf Outing
Oak Ridge Golf Course	\$50.00	MHS Band Golf Outing
Schwartz & Shea Insurance	\$50.00	MHS Band Golf Outing
Penny's Child Care	\$150.00	MHS Band Golf Outing
Greater Midwest Trading	\$500.00	MHS Band Golf Outing
Cowley's Family Food	\$100.00	MHS Band Golf Outing
Voigt Music	\$150.00	MHS Band Golf Outing
Edgerton Hospital	\$50.00	MHS Band Golf Outing
Haye Dental	\$50.00	MHS Band Golf Outing
Red Zone Pub & Grill	\$150.00	MHS Band Golf Outing
Burtness Chevrolet	\$100.00	MHS Band Golf Outing
Susan Burkhardt	\$50.00	MHS Band Golf Outing
Penncolor	\$100.00	MHS Band Golf Outing
CenturyLink Clarke Williams Foundation – Grant	\$5,000.00	MHS Multi-media Class – Camera
James & Rose Schuetz	<u>\$100.00</u>	Undesignated Donation
TOTAL	\$9,450.00	